

**CAROLINE CHURCH  
WINTER/SPRING/SUMMER 2017 8 A.M.  
USHER/GREETER & READER SCHEDULE**

	<b>Usher</b>	<b>Phone</b>	<b>Usher</b>	<b>Phone</b>	<b>Reader</b>	<b>Phone</b>
<b>February 12</b>	Edward Vitale		Fred Johansen		Fred Johansen	
<b>February 19</b>	Michael Russell		Barbara Russell		Barbara Russell	
<b>February 26</b>	Fred Johansen		Linda Sanders		Linda Sanders	
<b>10 am March 1 Ash Wednesday</b>						
<b>5 pm March 1 Ash Wednesday</b>	Eileen Roggemann		Stephen Roggemann		Stephen Roggemann	
<b>7 pm March 1 Ash Wednesday</b>						
<b>March 5</b>	Peter Baigent		Edward Vitale		Edward Vitale	
<b>March 12</b>	Eileen Roggemann		Stephen Roggemann		Stephen Roggemann	
<b>March 19</b>	Linda Sanders		Peter Baigent		Peter Baigent	
<b>March 26</b>	Fred Johansen		Edward Vitale		Edward Vitale	
<b>April 2 End of Daylight Savings Time</b>	Michael Russell		Barbara Russell		Barbara Russell	
<b>April 9 Palm Sunday</b>	Fred Johansen		Linda Sanders		Linda Sanders	

<b>7 pm Wednesday April 12 Tenebrae</b>						
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<b>7 pm April 13 Maundy Thursday</b>						
<b>10 am April 14 Good Friday Stations</b>						
<b>5 pm April 14 Good Friday Children's Service</b>	Eileen Roggemann		Stephen Roggemann		Stephen Roggemann	
<b>7 pm April 14 Good Friday Liturgy</b>						
<b>8 am April 15 Holy Saturday</b>						
<b>7 pm April 15 Holy Saturday Easter Eve Great Vigil</b>	Michael Russell		Barbara Russell		Barbara Russell	
<b>April 16 Easter Sunday</b>	Linda Sanders		Peter Baigent		Peter Baigent	
<b>April 23</b>	Robert Clancy		Eileen DeRosa		Eileen DeRosa	
<b>April 30</b>	Eileen Roggemann		Stephen Roggemann		Stephen Roggemann	
<b>May 7</b>	Linda Sanders		Edward Vitale		Edward Vitale	

<b>May 14</b>	Robert Clancy		Eileen DeRosa		Eileen DeRosa	
<b>May 21</b>	Michael Russell		Barbara Russell		Barbara Russell	
<b>7 pm May 25 Ascension Thursday</b>						

<b>May 28</b>	Fred Johansen		Peter Baigent		Peter Baigent	
<b>June 4</b>	Eileen Roggemann		Stephen Roggemann		Stephen Roggemann	
<b>June 11 Last day of Church School</b>	Peter Baigent		Linda Sanders		Linda Sanders	
<b>June 18 Summer Schedule begins 10 am</b>	Robert Clancy		Eileen DeRosa		Eileen DeRosa	
<b>June 25</b>	Michael Russell		Barbara Russell		Barbara Russell	
<b>July 2</b>	Eileen Roggemann		Stephen Roggemann		Stephen Roggemann	
<b>July 9</b>	Michael Russell		Barbara Russell		Barbara Russell	
<b>July 16</b>	Robert Clancy		Eileen DeRosa		Eileen DeRosa	
<b>July 23</b>	Fred Johansen		Edward Vitale		Edward Vitale	
<b>July 30</b>	Eileen Roggemann		Stephen Roggemann		Stephen Roggemann	

<b>August 6</b>	Robert Clancy		Eileen DeRosa		Eileen DeRosa	
<b>August 13</b>	Peter Baigent		Edward Vitale		Edward Vitale	
<b>August 20</b>	Michael Russell		Barbara Russell		Barbara Russell	
<b>August 27</b>	Robert Clancy		Eileen DeRosa		Eileen DeRosa	
<b>September 3</b>	Fred Johansen		Peter Baigent		Peter Baigent	

**Usher/Greeter Reader notes: Please check the schedule often, for you may be ushering but not reading!**

- If out of town arrange for a substitute usher or usher/reader. You can switch weeks with another usher or reader by contacting the individual ahead of time.
- If your usher partner does not show for the service request assistance from other ushers or parishioners attending the service at the collection, Eucharist, and when counting the collection.
- When the usher or a parishioner designated to read does not show: If you yourself cannot do the reading inform Canon Richard, or the Eucharistic Minister before the service.
- **Do not seat parishioners until the opening procession is completed or during the Lessons and the Holy Gospel.**

**Communion:**

- Be mindful and alert Clergy of parishioners who may require Communion at their pew.
- It is important that those with difficulty walking be assisted to and from the communion rail.

**Visitors:**

- Visitors to the Church are not familiar with the **step up** to the communion rail and should be assisted as well.
- Visitors should be encouraged to sign the visitor book in the lobby and to attend the coffee/punch hour.
- Visitors interested in attending Caroline Church should be brought to the attention of Canon Richard.

- Visitor information cards are available in the pews.

**Usher reminders:**

**As parishioners enter select a couple or several individuals to bring up the bread and wine offering.**

- When the offering is brought up after the collection Canon Richard will only bow once to both the acolyte holding the plates and the ushers at the same time. At which time you bow, turn and leave.
- Always bow before and after reading the first lesson.
- Inform parishioners about and distribute the “**Angel bags**” to the children. See that they are returned as well.
- Place the **visitor book** with stand and the **food collection cart** outside if the weather is good.

**If any parishioners, women, men, or youth are interested in ushering and/or reading please give me a call at 631-689-1210 or email me at [garymis1@gmail.com](mailto:garymis1@gmail.com)**

**Thank you for your important service to our Caroline Church community.**

*Gary G. Mis*

Coordinator, Ushers/Greeters & Readers schedule