

**CAROLINE CHURCH
FALL 2017 11:15 A.M.**

USHER/GREETER & READER SCHEDULE

Baptisms, B	Usher 1	Phone	Usher 2	Phone	Reader	Phone
September 10 B,2	Bob Brown		Gary Mis		Mary Wueste	
September 17	Barbara Russell				Barbara Russell	
September 24	Calvin Hazell				<i>Eucharistic Minister</i>	
October 1	Robert Clancy				<i>Eucharistic Minister</i>	
October 8 B,1	Bob Brown		Edward Kemp		Mary Wueste	
October 15	Linda Sanders				Linda Sanders	
October 22	Eileen Roggemann				Eileen Roggemann	
October 29	Fred Johansen				<i>Eucharistic Minister</i>	
November 5	Bob Brown				Mary Wueste	
November 12	Gary Mis				Gary Mis	
November 19	Dan Johnson				Dan Johnson	
November 26 B,1	Bob Brown		William Harvey		Mary Wueste	
December 3	Gillian Winters				Gillian Winters	
December 10 B,2	Bob Brown		Gary Mis		Mary Wueste	

December 17	David Elling				David Elling	
10 AM December 24 Christmas Eve						
5 PM Christmas Eve Children's Service						
8 PM Christmas Eve						
10 PM Christmas Eve						
10 AM December 25 Christmas day						
December 31	Bob Brown				<i>Eucharistic Minister</i>	
January 7	Gary Mis				Mary Wueste	
January 14	William Harvey				William Harvey	
January 21	David Elling				David Elling	
January 28	Bob Brown				Mary Wueste	
February 4	Mark LaSorsa				Mark LaSorsa	

Usher/Greeter Reader notes: Please check the schedule often, for you may be ushering but not reading!

Note: At the 11:15 am there is one usher assigned unless there is a baptism. If the usher assigned does not normally read the 1st lesson, the Eucharistic Minister will do the reading. This is listed on the

schedule and the office will have informed and sent the reading to the Eucharistic Minister ahead of time. Also, at the 11:15 am service you need not have parishioners bring up the bread and wine unless there is a baptism.

- If out of town you must arrange for a substitute usher or usher/reader. You can switch weeks with another usher or reader by contacting the individual ahead of time.
- If your usher partner does not show for the service request assistance from other ushers or parishioners attending the service at the collection, Eucharist, and when counting the collection.
- When the usher or a parishioner designated to read does not show: If you yourself cannot do the reading inform Canon Richard, or the Eucharistic Minister before the service.
- **Do not seat parishioners until the opening procession is completed or during the Lessons and the Holy Gospel.**

Communion:

- Be mindful and alert Clergy of parishioners who may require Communion at their pew.
- It is important that those with difficulty walking be assisted to and from the communion rail.

Visitors:

- Visitors to the Church are not familiar with the **step up** to the communion rail and should be assisted as well.
- Visitors should be encouraged to sign the visitor book in the lobby and to attend the coffee/punch hour.
- Visitors interested in attending Caroline Church should be brought to the attention of Canon Richard.
- Visitor information cards are available in the pews.

Usher reminders:

As parishioners enter select a couple or several individuals to bring up the bread and wine offering.

- When the offering is brought up after the collection Canon Richard will only bow once to both the acolyte holding the plates and the ushers at the same time. At which time you may also bow, turn and leave.
- Always bow before and after reading the first lesson.
- Inform parishioners about and distribute the **“Angel bags”** to the children. See that they are returned as well.

- Place the visitor book with stand and the food collection cart outside if the weather is good.

If any parishioners, women, men, or youth are interested in ushering and/or reading please give me a call at 631-689-1210 or email me at garymis1@gmail.com

Thank you for your important service to our Caroline Church community.

Gary G. Mis

Coordinator, Ushers/Greeters & Readers schedule